



# IMPACT Pediatrics

Impacting Lives

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## OFFICE OPERATIONS

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**April 23, 2020**

To our dear and precious families and patients:

We will be seeing patients in office beginning May 2020. We will be following the CDC guidelines in order to keep everyone safe and healthy.

We will be doing the following:

- 1)Our waiting room will be closed during May and June and this may be extended depending on updated guidelines and recommendations
- 2)Upon entering our office, we will have everyone use hand sanitizer to make sure everyone's hands are clean
- 4)The CDC currently recommends that everyone over age 2 years wear masks when you come into a medical office for everyone's protection(this may create a challenge for younger children!) and we ask to have only one parent and no other children(when possible) at the visit
- 5)I will wear a mask and likely a gown for you and your child's protection, I will put on goggles and gloves for any swabs or blood draws(we have a limited supply of gowns and gloves and we are on "allocation" for medical supply ordering)
- 6)We will make every effort to have only one family in our office at a time, this is not a recommendation but since we are a small practice this is not unreasonable for us to try to do. We will ask families to wait in their car when they arrive and call and leave message on our front office line and we will open the door to let your child into office
- 7)When weather permits, we may do some of our visits outside the office in sanitized chairs
- 8)We are sanitizing patient rooms before and after visits and will alternate rooms so your child is in the room that has been unoccupied the longest(the exception is our baby room that we use for under 12 months, as in past this room will only be used for healthy infants under 12 months and these rooms are always diligently sanitized
- 9)We will offer telemed visits when possible and we will plan to see ill patients after well visits are completed for the day but may need to see some ill visits earlier in the day and will discuss with those families how to facilitate this as well as have family call ahead and wait in the car until their child is to be seen(we may try to do these visits outside of the office when weather permits)

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